

FORM ST- 1

[Application form for registration under Section 69 of the Finance Act, 1994 (32 of 1994)]

(Please tick appropriate box below)

New Registration

Amendments to information declared by the existing Registrant.

Registration Number in case of existing Registrant seeking Amendment

1	(a) Name of applicant
	(b) Address of the applicant

2	Details of Permanent Account Number (PAN) of the applicant	
	(a) Whether PAN has been issued by the Income Tax Department	
	Yes No	
	(b) If Yes, the PAN	
	(c) Name of the applicant (as appearing in PAN)	
3	(a) Constitution of applicant (Tick as applicable)	
	i) Proprietorship	
	ii) Partnership	
	iii) Registered Public Limited Company	
	iv) Registered Private Limited Company	

	v) Registered Trust	
	vi) Society/Co-operative Society	
	vii) Others	
	b) Name & Address & Phone No. of proprietor/ partner/director	
	i) Name	
	ii) Address	
	iii) Phone No.	

4	Category of the Registration (Please tick appropriate box)	
	(a) Person liable to pay service tax	
	i) Service provider	
	ii) Service Receiver	
	(b) Other person/class of persons	
	i) Input service distributor	
	ii) Any provider of taxable service whose aggregate value of taxable service in a financial year exceeds three lakh rupees	
5	(a) Nature of registration (tick as applicable)	
	i) Registration of a single premise	
	ii) Centralised Registration for more than one premises	
	(b) Address of premises for which registration is sought	
	i) Name of premises/building	

	ii) Flat/door/block no.	
	iii) Road/street/lane	
	iv) village/area/lane	

	v) block/taluka/sub-vision/town	
	vi) post office	

	vii) city/district	
	viii) state/union territory	
	ix) PIN	

	x) Telephone	
	xi) Fax No.	
	xii) Email Address	

	(c) In case of application for centralized registration, furnished address of all the premises from where taxable services are provided or intended to be provided(FORMAT AS PER 5 (b) ABOVE)	
	(d) In case of application for input service distributor, furnished address of all premises to which credit of input services is distributed or intended to be distributed(FORMAT AS PER 5 (b) ABOVE)	
6	Address of the premises or office paying service tax under centralised billing or centralised accounting under sub-rule(2) & (3A) of Rule 4 of the service tax rules, 1994	
	Address	

7	Discription of taxable services provided or to be provided by applicant	
S. No.	Discription of the service	Relevant clause of section 65 of the financial Act, 1994, to be indicated, if possible
(1)	(2)	(3)
8	Name, Designation and Address of the authorized signatory / signatories:	

DECLARATION

I, _____ hereby declare that the information given in this application form is true, correct and complete in every respect and that I am authorized to sign on behalf of the Registrant.

(a) For new Registration:

I would like to receive the Registration Certificate by mail / by hand / E-MAIL

(b) For amendments to information pertaining to existing

Registrant: Date from which amendments are made: _____

(Original existing Registration Certificate is required to be enclosed)

(Signature of the applicant/ authorized person with stamp)

Date:

Place:

ACKNOWLEDGEMENT

(To be given in the event Registration Certificate is not issued at the time of receipt of application for registration)

I hereby acknowledge the receipt of your Application Form

(a) For new registration

(As desired, the new Registration Certificate will be sent by E-MAIL/ mail/handed over to you person on _____)

(b) For amendments to information in existing Registration (I hereby acknowledge receipt, of original existing Registration Certificate)

Signature of the Officer of Central Excise

(With Name & Official Seal)